

Title	Health and Wellbeing Board Governance Review 2017 Scoping Paper
Date	7 December 2017
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Lead Officer:	Katie McDonald, Health and Wellbeing Lead, BCC

Purpose of this report:

In light of the changing health and care system at a local, regional and national level, as set out in the Health and Wellbeing Board's, [Health and Social Care Integration: Roadmap to 2020 Report](#) (March 2017), and the announcement in June of Buckinghamshire as one of the first wave of Accountable Care Systems (ACS) in the country, Buckinghamshire health and wellbeing system leaders agreed it would be timely to review the Health and Wellbeing Board governance arrangements. The Health and Wellbeing Board also needs to prepare for the impact of considerable growth in the county. Buckinghamshire's population is growing at a greater rate than England or the South East with the population predicted to grow by 16% to 621,900 people from 2016 to 2039. This growth will have a significant impact on local services and infrastructure. The refresh of the joint health and wellbeing strategy this year purposely incorporated a new emphasis on place and the community to widen the Board's impact further.

A review of the governance arrangements, terms of reference, and detailed partnership mapping will provide the Board with the required assurance that the right structures, relationships and accountabilities are in place across the health and care system to achieve the shared ambitions set out in the Joint Health and Wellbeing Strategy and alignment of integration plans in Buckinghamshire.

This report sets out a proposal and timeline for a review of Health and Wellbeing Governance to be agreed by the Board.

Summary of main issues:

In order for health and social care to become fully integrated, it is recognised that we must work collaboratively, with pace, to shift investment from reactive services to early intervention and preventative services, looking at the whole life cycle with particular focus on transition points. Effective governance will be crucial to delivering the shared aims. The governance for the ACS Partnership board has already been agreed by its constituent members. It is recognised that all partners in the Health and Wellbeing Board have individual organisational decision making structures. This review will acknowledge that formal decision making is embedded in these structures and no changes are proposed to these functions as part of the review. However, as the system wide forum with democratic accountability for health and wellbeing, the Health and Wellbeing Board requires assurance that the right governance arrangements are in place for it to have oversight across the system.

Scope for the Health and Wellbeing Board Governance Review:

In order to help the Board do this, it is recommended that the HWB set up a time limited Governance Review Working Group and the suggested scope should include the following areas:

- Detail the Buckinghamshire Health and Care Partnership Structures
- Explore the purpose, role and membership of the ‘top tier’ boards, reporting committees and their functions and how they interact, their relationship with the Health and Wellbeing Board and where relationships could be strengthened or shifted in order to provide the transparency and effective governance required.
- Clarifying the scheme of delegation for decision making, for example the discharge of S75 arrangements and links to partner committees for joint commissioning arrangements.
- Enhance how the Board utilises the Joint Protocol with Buckinghamshire Safeguarding Children Board, Buckinghamshire Safeguarding Adults Board, and Safer, Stronger Bucks Partnership Board to provide assurances around performance and themes of common interest
- The role of other strategic partnership boards in delivering the Joint Health and Wellbeing Strategy for example, the Healthy Communities Partnership and Children’s Strategic Partnership Board.
- Look at the operation of the Health and Wellbeing Board specifically, to include:
 - Refresh of Terms of Reference (purpose of the board)
 - Clarity around the role of each member
 - Quality assurance and performance, links with the Joint Strategic Needs Assessment and how the Board utilises the new Health and Wellbeing Performance Dashboard
 - Communication and Engagement and incorporating the public voice and how the board engages with wider stakeholders, including the third sector and business community
- Review best practice from other areas, including other ACS systems

Suggested Timeline:

It is recommended that the review takes place in early 2018 in order to be agreed by the 29 March meeting, the last meeting of the 2017/18 cycle and the new arrangements to be in place for the first meeting of the 2018/19 cycle in June 2018.

December 7 2017	Governance Review scope agreed by Health and Wellbeing Board - Membership of working group to be agreed within 3 working days of meeting
January 2018	Working group to meet twice to carry out governance review tasks
February – Early March 2018	Communication and engagement Initial draft of governance review and key

	themes to be communicated across health and care system and submitted through HWB constituent organisation internal governance
29 March 2018	Governance Review and new Terms of Reference and operational procedures agreed by the Health and Wellbeing Board.

Membership of the Working Group:

The recommended membership is included below (to incorporate representation from across the HWB landscape but it does not necessarily have to be a member of the Board).

- 1 Adult Social Care representative
- 1 Children's Services representative
- 1 Public Health representative
- 1 CCG representative
- 1 representative from BHT
- 1 representative from OHT
- 1 Healthwatch representative
- 1 representative from CCG/BCC joint communications team
- 1 representative from BCC Committee Services team (governance)

Recommendation for the Health and Wellbeing Board:

The Health and Wellbeing Board is asked to:

- To consider the scope and timeline for governance review at the meeting
- Add any further areas which should be considered as part of the review
- To agree the scope and timeline for the governance review at the December meeting
- Discuss membership of the working group with a view to agreeing membership within three working days of the meeting.

Background documents:

Health and Social Care Integration: Road Map to 2020

<https://democracy.buckscc.gov.uk/documents/s94866/Health%20and%20Social%20Care%20Integration%20report%20for%209%20March%20HWB.pdf>